

# ***Jackson County Fire District 3***

## **Minutes - Board of Directors**

February 15, 2024 at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

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### **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, John Dimick, Steve Shafer, Bill Leavens, and Tim Snaith

**Board Absent:** None

**Staff Present:** Mike Hussey, Stacy Maxwell, Ryan Dickerson, John Patterson, and Margie Calvert

**Staff Absent:** Will Clelland

**Visitors Present:** Rob Hernandez, Shannon Deutschman, Josh Platt, Lorin Myers, Rose Harrison, Dave LaComb.

President Tonn called the meeting to order at 5:16 p.m. pursuant to ORS 192.640 and advertised in the Rogue Valley Times on February 8, 2024.

### **MINUTES**

Motion by Director Leavens to approve the minutes of the regular Board Meeting and the Executive Session dated January 18, 2024 as presented. Motion carried unanimously.

### **FINANCIAL REVIEW**

Revenue for the month of January totaled \$320,000. Revenue from current taxes and interest earned.

Expenditures for the month of January totaled \$1,310,000 with personnel services at \$961,000 and materials and services at \$124,000 including a debt service payment. Accounts are trending as expected.

Accounts payable equated to \$496,900 for January. Noteworthy items for January are budgeted suppression hose, Blue Card instructor renewal and outside agency subscriptions, and the annual debt payment principle for the Scenic station.

Motion by Director Snaith to approve the Accounts Payable and the Revenue/Expenditure reports for January 2024. Motion carried unanimously.

### **PUBLIC COMMENT**

Rob Hernandez asked, if the District would spend the contingency and asked when is S&B James going to move out of the building? Chief Hussey shared that the District has tenancy to the back half and S&B James is renting the front half while they finish their building and the expected time frame is mid-summer for the move.

### **INFORMATION ITEMS**

#### **FIRE CHIEF HUSSEY**

Hussey introduced Rose Harrison the Districts new Community Care Paramedic. Harrison is a paramedic and has a bachelors in behavioral science, she comes from Mercy Flights and is excited to be a part of the team at Fire District 3.

Hussey asked Data System Specialist, Shannon Deutschman to present the 2023 Annual Report. Shannon thanked all of those who helped put the report together. The goal for the report was to be a year book for the District capturing our people and as a tool for the public and communities. This report shows the experience of the District in 2023. Deutschman directed them to the response page that summarizes the experience including mutual aid with 9,288 calls for response which is the highest call volume of the District. Excluding mutual aid the District response was 8,757 calls. Over a ten-year average, the District call volume has gone up 3.68 percent. Chief Hussey will be presenting the document to each city council of the District and it will be placed in waiting areas around the District.

Hussey shared the final published Strategic Plan which will be given to the crews and partners. Hussey appreciated the care and insight Shannon used producing the document.

#### **DIVISION CHIEF PATTERSON**

Division Chief Patterson shared that 60 percent of the home assessments in the Agate Lake area have been completed and Captain Kassab is doing a great job meeting with the patrons.

Patterson shared there was a meeting with District 9 regarding how to help solve the problem of special needs kids leaving classrooms securing them in the classrooms without violating the fire code. These are case-by-case situations.

Patterson shared information on a fire that happened this morning that started from a lithium-ion rechargeable remote control car battery.

#### **DIVISION CHIEF DICKERSON**

Division Chief Dickerson reported this week the 24-01 Recruit Academy began with five recruits with an opening ceremony Monday morning.

Dickerson shared this month the focus was on ladder truck training and have been practicing around the District at different businesses and apartments. Also a multi-agency training with Jacksonville and Medford fire departmentst participated in a Big Box training with the District focusing on communications and strategy and planning.

Dickerson shared that the District hosted Dr. Donnie Hutchinson who came to the Valley speaking on mental health and worklife balance. The District invited all response agencies in the southern Oregon region to the event at the Smullin Center.

Dickerson shared that both new Community Care Paramedics Rose Harrison and Petra Nye passed their drive test today and as competent paramedics are able to respond.

#### **BATTALION CHIEF CLELLAND**

Fire Chief Hussey reported for Battalion Chief Clelland who is representing the Fire District on the specification committee of the 30 Type 6 engines purchased by the state Fire Marshal's office. Type 3's are already arriving and the District should be able to receive it in March.

Hussey shared regional tablet command tracking system continues to move forward.

Hussey reported this last fiscal year that budget committee supported RQI and HandTevy and although there was an unfortunate cardiac incident recently, the crews felt better prepared due to the HandTevy training and the support is making a difference in the field.

#### **OLD BUSINESS**

**NONE**

#### **NEW BUSINESS**

##### **RESOLUTION No. 24-02; ADOPTION OF THE NATURAL HAZARD MITIGATION PLAN**

Fire Chief Hussey presented the Natural Hazard Mitigation Plan (NHMP) that was adopted by Jackson County last week. This is an addendum to the county-wid mitigation plan. By signing on to the county plan it creates avenues for addition funding to mitigate the hazards and lesson the impacts illustrated or identified within the plan.

Motion by Director Shafer to adopt Resolution No. 24-02; Natural Hazard Mitigation Plan with the inclusion that Two Bell Bridge be changed to Tou Velle Bridge on page 15. Motion carried unanimously.

#### **TOPICS FOLLOWING PREPARATION OF THE AGENDA**

None

#### **GOOD OF THE ORDER**

Chief Hussey reminded the Board and everyone in the audience of the Awards Banquet Saturday evening at the Country Club to celebrate the good work.

### **INDIVIDUAL BOARD MEMBER COMMENTS**

Bill Leavens shared went to the SDAO conference again and believes that there is always something to learn. The Annual Report shows we do more than fight fires.

John Dimick appreciates the incident updates that DSS Deutschman creates and offers considering it important information to share.

Steve Shafer welcomed Rose and told Shannon he has never seen an Annual Report this good. John Patterson is looking so nice all cleaned up.


Tim Snaith commented that the Annual Report is outstanding.

Harvey Tonn also stated he went to the SDAO conference in Seaside. As always there are good presentations with over 700 people attending which is a record. He appreciates what we have at the District which is because of the organization.

### **ADJOURNMENT**

Motion to adjourn at 6:00 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:

  
Board of Directors

Submitted by:

  
Margie Calvert