

Jackson County Fire District 3

Minutes - Board of Directors

August 16, 2018 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, John Dimick, Steve Shafer, Cindy Hauser, and Bill Leavens

Board Absent: None

Staff Present: Robert Horton, Mike Hussey, Stacy Maxwell, Dave Blakely, John Patterson, and Margie Calvert

Staff Absent: None

Visitors Present: Guy Grissom, Jesse Grissom, Jace Grissom, Nicole Hazelbaker, Mike Calhoun, Kerry Ross, Brian Murdock, Tanea Browning, Ashley Blakely, and Tom Kerley

President Tonn called the meeting to order at 5:16 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated August 9, 2018.

CITIZEN RECOGNITION

Fire Chief Horton introduce District patrons Guy Grissom and Kerry Ross who received a letter of recognition from the District for their efforts as citizen responders during the Atlantic Avenue Fire, using their own equipment to help with the firefighting efforts.

LOBBYIST PRESENTATION

District Lobbyist, Nicole Hazelbaker provided an update on the current legislative issues that are relevant to the District. The legislation is heading into a campaign cycle in this session with the governor's race as one item and a large turnover of 20 positions in legislature which would offer changes on some fire service issues. Hazelbaker and the OFCA is watching two high priority issues; the GEMT process with some private provider changes and who is the ambulance service authority (ASA) and how that can be determined, at this time the county has the ability to determine who has the ASA for a district. Hazelbaker is watching PERS reform which will not have a very big impact this session and revenue raising proposals that are on different ballots, and wildfire funding. The legislative session convenes in January due to a long session this year. Hazelbaker will remain in contact as the ballot measures are decided and legislative members change after the November voting process.

MINUTES

Motion by Director Dimick to approve the Board minutes of the July 19, 2018 meeting and the Executive Session minutes of the July 19, 2018 meeting. Motion carried unanimously, with Director Hauser abstaining.

FINANCIAL REVIEW

Revenue for the month of July totaled \$33,400.

Total expenditures for the month of July totaled \$1,245,000. Accounts Payable expenditures totaled \$469,377. Noteworthy expenditures were the quarterly dispatch fee to ECSO, annual supervising physician contract with Dr. Rostykus, annual testing license with CriteriaCorp, fuels reduction completion from June, and annual subscriptions with phone system and software contracts.

Motion by Director Hauser to approve the Accounts Payable and the Revenue/Expenditure reports for July 2018. Motion carried unanimously.

PUBLIC COMMENT

None.

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton shared that the District had a positive experience during the Country Crossings event. There was a positive partnership with Jackson County and the County Administer who walked the greenway with Chief Hussey and Fire Chief Horton after the Peninger Fire to address concerns and assess fuel hazards. The event was diminished in attendance due to the smoke in the area.

Horton shared a successful neighborhood meeting at Scenic Middle School for those directly impacted in the neighborhood of the new station. The number one question was regarding the possible noise.

Horton shared that he attended the International Fire Chief's Conference in Dallas where he represents on the Communications Committee.

Horton shared that Margie Moulin, Executive Director of ECSO, was elected to be the 2nd Vice President of Associated Public Communications Officers (APCO), a national agency.

Horton shared he is now on the OFCA Legislative Committee.

OPERATIONS/SUPPORT SERVICES

Deputy Chief Hussey shared that the District continues to deal with the remaining fires from the lightning strikes in July noting that resources are stretched thin throughout the nation. Local crew have been able to maintain a presence in the valley as we help support other fires. The District's mission is to serve as a preventative measure to protect structures.

Hussey shared that the District has had great success with the student program. Three students graduated this past year and added four students into next year's program.

FIRE AND LIFE SAFETY

Deputy Chief Patterson stated that FLSS Blakely was successful in obtaining three more Firewise Communities; West Pine Terrace, Pumice Lane, and Madrone Hills.

Patterson shared that the Smoke Alarm Campaign will be September 22nd at Thunderbird Mobile Home Park in White City partnering with Charter Communications and Red Cross helping approximately 90 homes.

Patterson shared that FLSS Blakely is scheduling the elementary curriculum program for this next school year.

Patterson shared that he attended the Governor's Fire Service Policy Council meeting where Director Dimick also attended his last meeting and thanked him for his service on the council.

Patterson shared that the Fire and Life Safety Department has been heavily involved in investigating the local fires in the area. Deputy Fire Marshals Murdock and Northrop have participated in grand jury testimony of different fires.

CONSRUCTION PROJECTS

Deputy Chief Patterson stated that a Ground Breaking Ceremony will be held for the RCC/FD3 Educational Facility will be August 27th at 4:00 pm.

Patterson shared that four agencies attended the Scenic Avenue station mandatory pre-bid meeting. Proposals are due September 5th, and the recommendation for the architect will be brought to the September Board meeting.

TRAINING AND SAFETY

Division Chief Blakely shared that the deployment to area fires have produced 11 task books for mid-level management opportunities.

Blakely shared that the Safety Committee is working with Human Resources to update the accident reporting program that will go out to the District this week.

Blakely shared that the Firefighter application process closes August 30th. The assessment center is scheduled for November 5-8, 2018.

Blakely shared that one of the Strategic Plan initiatives was to integrate training with the law enforcement officers. Engineer Tom Kerley took a blood pathogens training to Eagle Point Police Department, to further build relationships. Corporal Bill Fisher with EPPD sent along a thank you to Engineer Kerley offering great feedback from the officers.

Blakely shared that an After Action Review (AAR) for the Peninger Fire is scheduled on August 27th beginning at 1:30 at ECSO.

OLD BUSINESS

None

NEW BUSINESS

AWARD OF CONTRACT FOR SEISMIC REHABILITAITON PROJECTS

Deputy Chief Patterson shared the process of the contract amounts and commended Mike House who was hired as a consultant to help with the construction process.

Fire Chief Horton provided the Board with a memo outlining the recommended contract awards for the seismic rehabilitation projects as follows:

- Agate Lake station contract with Vitus Construction in the amount of \$44,800
- Dodge Bridge station contract with Vitus Construction in the amount of \$75,900
- Eagle Point station contract with Vitus Construction in the amount of \$31,000
- Sams Valley station contract with Vitus Construction in the amount of \$101,400
- Central Point station contract with Adroit Construction in the amount of \$237,000

Motion by Director Leavens to approve the recommendation to award the seismic rehabilitation contracts for the five fire stations as presented. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Fire Chief Horton also thanked Engineer Kerley for his work with the Eagle Point Police Department.

Fire Chief Horton shared that Chief Administrative Officer, Stacy Maxwell and the District received the GFOA Comprehensive Annual Financial Certificate of Achievement for Excellence Award. Horton thanked CAO Maxwell for all of her hard work.

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick has had five close friends that have been at evacuation level 2 and recognized how concerning it is when you know people in that situation.

Bill Leavens finds it interesting to see all the different agencies come together in the middle of the fire issues.

Cindy Hauser thanked and gave appreciation to the FD3 crews for their work and diligence on the Peninger Fire. Cindy was evacuated for the second time since moving to Oregon.

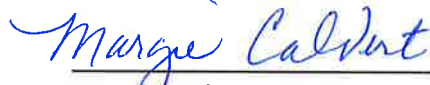
Steve Shafer congratulated CAO Maxwell.

Harvey Tonn recognizes that young people don't realize that the majority of calls in the fire service are medical and they are not as interested. We need to find a way to speak to this.

ADJOURNMENT

Motion to adjourn at 6:49 p.m. by Director Dimick. Motion carried unanimously.

Submitted by,



Margie Calvert, Scribe

APPROVED BY:



Board of Directors