

Jackson County Fire District 3

Minutes - Board of Directors

January 18, 2024 at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

ATTENDANCE

Board Present: Directors Harvey Tonn, John Dimick, Steve Shafer, and Tim Snaith

Board Absent: Bill Leavens

Staff Present: Mike Hussey, Stacy Maxwell, Ryan Dickerson, John Patterson, Will Clelland, and Margie Calvert

Staff Absent: None

Visitors Present: Lorin Myers, Rob Hernandez, Michelle Frazier, Jason Allen, Ben Kennedy, Andy Cardinal, Levi Swillinger, Collin Lee, Kyler Beck, Mark Tomasello, Travis Linville, Evan Caldwell, and Trevor Petersen

President Tonn called the meeting to order at 5:20 p.m. pursuant to ORS 192.640 and advertised in the Rogue Valley Times on January 11, 2024.

MINUTES

Motion by Director Dimick to approve the minutes of the regular Board Meeting dated December 21, 2023 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of December totaled \$6,913,300. Revenue from the Beginning Fund Balance, current taxes, interest earned, OSFM conflagration, grant funding, and lease revenue from the S&B James building. The Capital Fund totaled \$6,143,000 from the Beginning Fund Balance and the transfer from the General Fund.

Expenditures for the month of December totaled \$2,693,000 with personnel services at \$1,051,000 and materials and services at \$246,000 and a transfer of \$1,395,000 to the Capital Fund.

Accounts payable equated to \$489,719 for December. Noteworthy items for December are the debris removal at the Dodge Bridge fuels reduction site, extrication equipment, the PowrPRO gurney, and Dodge Bridge exterior refurbishment.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for December 2023. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

FIRE CHIEF HUSSEY

Hussey shared the Natural Hazard Mitigation Plan (NHMP) will be presented in February. The county commissioners will adopt the plan in early January. The plan establishes Fire District 3 as a contributor to the countywide plan and offers eligibility for some natural hazard mitigation grants that the District has not been able to apply for previously and offers opportunities for rehab recovery.

Hussey shared the county will be reviewing the ASA and is searching for a consultant for the review which will be funded by the county.

Hussey shared that the Alliance will be meeting next week and will have representatives from Senator Wyden and Senator Merkley's offices.

DIVISION CHIEF PATTERSON

Division Chief Patterson shared the District was awarded the \$75,000 grant for the Dodge Bridge fuel reduction site and is a three-year grant. The District is also looking towards a grant for the Agate Lake area.

Patterson shared the division is finishing the inspections at the EP school district.

Patterson shared that the Risk Reduction division will begin the home inspections for the work in the Agate Lake area.

DIVISION CHIEF DICKERSON

Division Chief Dickerson reported the Training division has been working together with Medford Fire Department for regional training. The District has completed the RQI training and has taken the RQI to Fire District 4 and it has been well received.

Dickerson shared that Brian Simenson is the Training Lieutenant and Firefighter Ethan Miller will be the fire academy coordinator which will begin February 12th.

BATTALION CHIEF CLELLAND

Battalion Chief Clelland reported the District is looking at the logistics needs for the upcoming year and evaluating the operation's needs.

Clelland shared that Cascade Fire has been able to take the three Type 6 trucks into flatbed construction.

Clelland reported that Ashland Fire Rescue entered into an IGA with the District for use of the ambulance as theirs was involved in an accident.

OLD BUSINESS

NONE

NEW BUSINESS

ADOPTION OF THE 2024-2027 STRATEGIC PLAN

Fire Chief Hussey presented the 2024-2027 Strategic Plan. Industry participants, District members, elected officials along with Board participation helped produce the direction of the plan. The management team participated in synthesizing the plan. This will be a living document that has been reviewed by the Board and will be updated and reported on every six months providing updates and sharing the successes of the plan.

Motion by Director Snaith to adopt the 2024-2027 Strategic Plan as presented. Motion carried unanimously.

DECLARATION OF SURPLUS EQUIPMENT - VEHICLE

Fire Chief Hussey shared that this vehicle has not received a lot of use and would be best to surplus the 2002 Dodge 1500.

Motion by Director Shafer to declare as surplus the 2002 Dodge 1500 as requested. Motion carried unanimously.

RESOLUTION No. 24-01; NON-BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2023/24 FISCAL YEAR

Chief Financial Officer Stacy Maxwell shared the revision to the Non-Bargaining Unit Salaries and Benefits for the 2023/24 Fiscal Year as the addition of the change to the Logistics Technician (change of description and time) and other adjustments placing all full and part-time positions and salaries in one table rather than two.

Motion by Director Dimick moved to adopt Resolution No. 24-01 Salary and Benefits Schedule for Non-Bargaining Personnel for Fiscal Year 2023/24.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Chief Hussey acknowledged Jasper and Xavier Clelland in the audience.

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick shared it is hard to get in the mood of fires during the downpour of rain as he had six calves born in the rain.

Harvey Tonn mentioned that Bill Leavens is on his way to Portland to meet his first grandchild which is a girl.

Tim Snaith stated that moving toward negotiations everyone keep in mind the culture of the organization and that it remains healthy rather than focusing on finances; you have a good culture here.

ADJOURNMENT

Motion to adjourn at 5:50 p.m. by Director Shafer. Motion carried unanimously.

APPROVED BY:



Board of Directors

Submitted by:



Margie Calvert